

Minutes of the Walnut Grove Homes Association May 2019 Board Meeting
6/12/19, 6:30 p.m.
Stark Company Realtors, 702 N High Point Rd, Madison, WI 53717

Attendees: Kathy McComb, Pam Conrad, Liz Fenster, Katherine Bidwell, Susan Ames, Davie Phillips, Elizabeth Albano, Birgitta Larson-Gamez,

Excused: C. Van Horn, H. McCann, A. Tastad

Meeting called to order at 6:33pm by K. Bidwell.

May meeting minutes presented by A. Tastad were reviewed. L. Fenster motioned to approve, S. Ames seconds motioned. Minutes approved unanimously by the Board.

President's Message:

- Want to foster an all-inclusive neighborhood. Want people to be involved. Need to communicate covenants, including fence guidelines.
- Communicate to neighborhood through a streamlined newsletter. Added a personal piece from the President that is neutral.
- P. Conrad idea to have K. Bidwell call or knock on new neighbor's doors to welcome to the Walnut Grove neighborhood.

Communications Committee:

- Currently have 9 people on the board. Need to actively recruit additional members.
 - o *Goal for next meeting:* reach out to potential new board members.
- Currently have 2 newsletters a year. Discussed idea of using flyers and Next Door postings to communicate and promote Walnut Grove events.

Treasurer Update:

- Reviewed "Treasurer Updates" (separate document) dated 6/12/19 from B. Larson-Gamez
- Overall Walnut Grove is in a really good place financially.
- All emails should be sent to Treasurer@walnutgrovehomes.org
- B. Larson Gamez motioned to pay Special Assessment of \$1,987 in full. L. Fenster seconded. Approved unanimously by the Board.

ACC:

- Re: Fences
 - o To educate Walnut Grove members, P. Conrad proposed adding covenants to every newsletter as a reminder.
 - o In the past, if a fence request did not receive a reply in 14 days, it was automatically approved.
 - o Reviewed list of fences in the Walnut Grove area- some approved, some not approved, some unknown.
 - o L. Fenster will gather the digital record of fences from Derek for the Walnut Grove Board/records.
 - o Board will record historical fences and provide it to the ACC committee to discuss.
 - o S. Ames will bring the concern of the new fence at 7106 Farmington Way to the ACC committee and decide what actions should be taken, if any.

-

Greenways:

- Greenway improvements allow \$40 reimbursement per circle. Need to turn in receipts. 13 circles total in Walnut Grove.
- Also opportunity to request a grant for greenway improvements up to \$500.
- D. Phillips motioned to raise the reimbursement to \$50 per circle per year. K. McComb seconds motion. Approved unanimously by the board.
- D. Phillips reported receiving one grant request for \$500 Greenhaven Circle from Randy Wade. D. Phillips motions to approve a \$500 grant for Greenhaven Circle. Board unanimously denies request.
- Board can give out 3 grants per year, \$1500 total (\$500 grant per circle).
- Spending 15,000 to repave greenways (previously approved).
- D. Phillips reported having trouble finding a company to do edging for the paving for the resurfacing. Need to cut the turf and dirt away from the edge before can repave.

Social:

- Greenway Crawl on Saturday, June 29th. Starts at 5pm at Greenway A.
 - o Liz will be Greenway A representative.
 - o Kathy will be Greenway B and D
 - o Need representative for Greenway C.
- July 4th parade next social event.
- Right now on-track with social budget.

Block Captains

- Recruiting new block captains.
- Going to break up areas into smaller blocks.
- Looking to do updated directories in the fall.
- Idea to have a folding table at the 4th of July parade to update information for the directory. Will have extra blank copies of forms if new to the neighborhood.

K. Bidwell close the meeting at 8:01pm.

Next Board meeting is scheduled for Wednesday, July 10th at 6:30pm at Stark Company Realtors.

Treasurer Updates 6/12/2019

Summit Checking Account balance (as of 06/12/2019): \$30,565.75

Savings Account balance: \$824.73

NEW: Money Market Account balance: \$10,052.87

Income: 810.00

Still missing approx.. 35 dues payments. I sent out 2nd notices.

HUGE WIN: 406 S. Gammon (the property who hasn't paid in many years, paid in FULL!)

Disbursements: \$1,072.08

\$136.40 – MG&E

\$353.57 – Water

\$16.09 – Stamps

\$526.03 – Cinco de Mayo

\$40.00 – Linda Anderson – Crab Apple Tree

Outstanding bills:

1. **Greenways:** I need a statement from Tim Craine for pavement resurfacing. He did send me an estimate - Thank you!
2. **MISC: Electrical:** I know Pam Conrad was following up with an electrician for an electrical box. Any movement on that? Just let me know if I should be reimbursing anyone. And thank you for helping with this issue!
3. **Surprise Bills – Special Assessment:** I did receive 6 bills for Street Improvement from the City of Madison for a Special Assessment. I had been in discussions with them last year to NOT do these improvements, but alas, they have sent us a bill for them. My assumption based on the invoices is that they are the circles that are on Round Hill, Farmington, Springwood, Foxboro, 7306 Farmington Way?, and Rye Cir. They total: \$1,987.43, so not as bad as the estimates. The original estimates were upwards of \$10,000.00. I remember thinking that would wipe out the entire budget!

Reminders:

1. **New financial institution!** We now have our accounts at Summit Credit Union on Junction Road. We also have a Debit Card. If you plan on making purchases, let me know and I will provide you with the Debit Card and Pin.

2. **New Insurance!** We will have a new policy with Harms Insurance as of 3/15/2019.

This will cover both Directors & Offices (D&O insurance) and greenways liability. The total will be \$1,111.00 annually.

Topics for Discussion:

1. Am I missing any reimbursements? If so, please let me know.