

January 10, 2008

Dear Walnut Grove Homeowner(s),

The Walnut Grove Homes Association will hold it's annual meeting on Monday January 28, 2008 at 7:00PM. The meeting will be held at The Jefferson, an apartment complex for seniors at 9401 Old Sauk Road. This is located about 1.5 miles west of the beltline. The staff at The Jefferson is providing the refreshments for the evening. They are also available to give tours of the facility starting at 6:15 that evening. Come early and see it!

The board is seeking nominations for two board seats that are becoming vacant this year. If you are interested in joining the board, please contact me by phone or submit your name to me via e-mail.

We will review the 2008 budget, and the activities of this past year. Our city Alderperson, Paul Skidmore, will attend the meeting to discuss municipal issues of concern to our neighborhood and to answer questions from the residents.

If you cannot attend the meeting, please complete and detach the proxy vote form below, and mail, or deliver it to my home address.

Sincerely,

Jim Howard President	38 N. Harwood Circle 827-6013				
Walnut Grove Homes Association	jvhoward1@charter.net				
As a member of the Walnut Grove Homes Assunder Wisconsin statutes, I appoint:	ociation, a non-stock, nonprofit corporation organized				
	to vote by proxy at the Annual meeting				
of Association members to be held January 28,	, 2008.				
Signature	Date				

WALNUT GROVE HOMES ASSOCIATION ANNUAL MEETING – JANUARY 28, 2008 MEMBER SIGN-IN

NAME

Mary Freelie
Rose A.m. Schoen wingsymmer
Colette Kreuser
Mary Kary Buttaglea
Carol + Von Jo Jomon
Opan Kreul
Rose Rodgers

PAUL SKIPMONE, ALDEN

Rethy McComb, Block Copton
Mary Wellis, scentary
Gray Referson, Francisco
Gary Kokazo, Trassors
Jim Haward, fire

ADDRESS

27. Africard Circle
7498 bedSoukRol
411 N Wetfeild Rd.
31 Oxwood Circle
314 N. Westfield Rd.
21 Oxwood Circle
9 Springmond Circle
7309 WHITACRE PED
13 REP MAPLE TRAIL

WALNUT GROVE HOMES ASSOCIATION MINUTES OF BOARD MEETING

Feb, 2008

Meeting took place at Battaglia home and began at 7:15 pm.

Board members attending: Kathy McComb, Gary Kakazu, Greg Peterson, Mary Kay Battaglia, Denise Clearwood, Deb Wynne, Mary Nellis

Non-attending members: Jim Howard

Committee Reports

Treasurer: The purpose of the meeting was to send out the mailing with the dues notice to all residents which required stuffing and stamping envelopes.

Greenways: Discussion about pesticides on the greenways. The board reviewed some of the options including organic measures to keep the greenway grass from turning to weeds. Consideration was given to spraying the perimeter of greenways to protect neighbors' grass.

ACC: No action

Newsletter: No action

Social: Solicit information from families about the use of the playground fund at the 4th of July parade. Consider replacing the ground cover with the existing money if no one equipment is needed or wanted.

Block Captains: Need to find a board member who can assume these responsibilities.

Old Business None New Business None

The meeting ended at 8:50 pm.

Respectfully Submitted,

Mary Nellis

WALNUT GROVE HOMES ASSOCIATION MINUTES OF BOARD MEETING April 14, 2008

Meeting took place at Atlanta Bread Company and began at 7:12 pm.

Board members attending: Jim Howard, Kathy McComb, Gary Kakazu, Greg Peterson, Deb Wynne, Mary Nellis

Non-attending members: Denise Clearwood and Mary Kay Battaglia

Committee Reports

Treasurer:

Gary will send out second notices that annual dues are to be paid by April 30th. Dues have been paid by 274 homes.

Greenways:

Discussion about greenway projects and need to get bids for trees that need pruning or removal.

Planting by Andrew McComb and Boy Scout volunteers is scheduled for May 24th.

The issue of weed control in the greenways was discussed. In order to maintain the assets of the greenways it may become necessary to spray for weeds. We will need an estimate of cost for Greenways B and C.

ACC: No report

Newsletter: Items from this meting will be forwarded to Mary Kay for the next newsletter.

Social: No report

Block Captains:

Need a block caption for Rye Circle as well as a Board member to assume this responsibility.

Old Business

New Neighborhood Police Officer assigned to this area is Kathy Peterson. Jim will invite her to a board meeting in the future. We should allow enough time to announce the date so if residents want to come we can make that available.

Jim received a complaint from a neighbor about noise and cars at a new neighbors home on Westfield. He will make a friendly visit.

New Business

None

The meeting ended at 8:55 pm.

Respectfully Submitted,

Mary Nellis Secretary

Category Detail Report 3/10/08 through 4/13/08

Date	Account	Num	Payee		Memo	Category -	Clr	Amount
Income/Ex Income <u>Div</u> Inc								
3/31/08	Baird MM	Divi	dend			Div Income	R	22.71
Total I	Div Income							22.71
Intere	st Inc							
	M&I Park Fund M&I Savings		erest erest			Interest Inc Interest Inc	R R	0.94 6.02
Total	Interest Inc							6.96
<u>Memb</u>	ership dues							
3/12/08 3/17/08 3/24/08 3/31/08	M&I Checking M&I Checking M&I Checking M&I Checking M&I Checking M&I Checking	Dur Dur Dur Dur Du	es es es es			Membership dues Membership dues Membership dues Membership dues Membership dues	R R R R	750.00 675.00 900.00 787.50 1,135.00 675.00
Total	Membership dues	;						4,922.50
Total Inc	ome							4,952.17
Expense <u>Bank</u>	s <u>Charge</u>							
3/11/08	3 M&I Checking	Ar	nalysis service ch	narge		Bank Charge	R	- 8 6
Total	Bank Charge							
<u>Utilj</u> 1	<u>ies:</u>							
<u>El</u>	<u>ectric</u>							
3/27/0	8 M&I Checking	М	GE			Utilities:Electric	R	
Te	otal Electric							
W	ater&Sewer							
4/11/0 4/11/0	8 M&I Checking 8 M&I Checking 8 M&I Checking 8 M&I Checking	C	ity Treasurer ity Treasurer ity Treasurer ity Treasurer	61 61	395 396 897 898	Utilities:Water&Sewer Utilities:Water&Sewer Utilities:Water&Sewer Utilities:Water&Sewer		42.21 7.28 452,53 47.21

Category Detail Report 3/10/08 through 4/13/08

Date	Account	Num	Payee	Memo	Category	Clr	Amount
4/11/08	M&I Checking	Cit	y Treasurer	61899	Utilities:Water&Sewer		
4/11/08	M&I Checking	Cit	y Treasurer	61900	Utilities:Water&Sewer		en de
4/11/08	M&I Checking	Cit	y Treasurer	61903	Utilities:Water&Sewer		
4/11/08	M&I Checking	Cit	y Treasurer	61905	Utilities:Water&Sewer		94.
4/11/08	M&I Checking	Cit	y Treasurer	61888	Utilities:Water&Sewer		a Karina
4/11/08	M&I Checking	Cit	y Treasurer	61889	Utilities:Water&Sewer		73. 3 · · ·
4/11/08	M&I Checking	Cit	y Treasurer	61890	Utilities:Water&Sewer		- r . P
4/11/08	M&I Checking	Cit	y Treasurer	61893	Utilities:Water&Sewer		e se _{see} e ^{e s}
4/11/08	M&I Checking	Ci	ty Treasurer	61894	Utilities:Water&Sewer		
4/12/08	M&I Checking	Ci	ty Treasurer	06188300005	Utilities:Water&Sewer		
4/12/08	M&I Checking	Ci	ty Treasurer	06188400003	Utilities:Water&Sewer		\$ 5
4/12/08	M&I Checking	Ci	ty Treasurer	06188500000	Utilities:Water&Sewer		
4/12/08	M&I Checking	Ci	ty Treasurer	06188600008	Utilities:Water&Sewer		**. j**.
4/12/08	M&I Checking	Ci	ty Treasurer	06188700006	Utilities:Water&Sewer		! sight
Tot	tal Water&Sewer						
Total	Utilities						
Total Exp	enses						F131.11
Total Inc	ome/Expenses						4,499.40

Budget Summary Report 1/1/08 through 12/31/08

Category	1/1/08 Actual	- Budget	12/31/08 Diff		
Inflows		TOTAL SPECIAL PRIOR AND			
City Grant	0.00	2,400.00			
Div Income	75.09	350.00			
Interest Inc	15.69	90.00	1 . 2 7		
Membership dues	19,735.00	22,650.00			
Total Inflows	19,825.78	25,490.00	6.55 - 3		
Outflows					
Fixed Expenses:			0.00		
Insurance	910.00	910.00	0.00		
Utilities:		0 000 00			
Electric	534.54	2,000.00	* ,4,* , a #		
Water&Sewer	277.27	600.00			
Total Utilities	811.81	2,600.00	- 1 7 A.B. 1 A		
Total Fixed Expenses	1,721.81	3,510.00			
Flexible Expenses:		accompanies - Accompanies			
Bank Charge	3.00	50.00			
Block captains	0.00	400.00			
Circles Reimbursement	60.00	200.00			
Greenways:	W				
Electrical work	0.00	2,000.00			
Greenway D Improvement	0.00	2,500.00	50		
GW & Circle Improvements	0.00	5,000.00	STATE STATE OF THE PARTY		
Maintenance	0.00	7,300.00 			
Total Greenways	0.00	16,800.00			
Misc	9.97	150.00			
Newsletter	72.69	400.00			
Postal	426.18	350.00			
Reserve	0.00	2,330.00			
School Donations	0.00	100.00			
Social	0.00	1,200.00			
Total Flexible Expenses	571.84	21,980.00			
Total Outflows	2,293.65	25,490.00			
Net Inflows/Outflows	17,532.13	0.00	17,532.13		

Net Worth Report As of 4/13/08

Accounts	4/13/08 Balance
Assets	
Cash and Bank Accounts	
Baird MM	9,312.35
M&I CD	0.00
M&I CD's	0.00
M&I Checking	6,672.82
M&I Park Fund	2,803.32
M&I Savings	19,568.94
Total Cash and Bank Accounts	38,357.43
Total Assets	38,357.43
Liabilities	0.00
Net Inflows/Outflows	38,357.43

WALNUT GROVE HOMES ASSOCIATION BOARD OF DIRECTORS MEETING MINUTES MAY 12, 2008

Absent: Deb Wynne

Minutes of the April meeting were approved.

Treasurer:

- 90% of dues have been collected
- Second notice of late dues was sent recently

Block captains:

- Number of new neighbors who need packets
- Gary will contact Mary and Deb re new property transfers
- Mary Kay will call Gary full updates prior to any new newsletters

Greenways:

- May 24th planting at 9 am for D triangle
- Spraying D in restored areas prior to planting (estimate is still needed)
- Email Mary Kay pictures from the planting to be included in next newsletter

ACC:

- Solomons on Westfield want to install solar panels (WGHA needs to develop addendum to covenants for solar panels and satellite dishes.
- City to do sidewalk repairs in 2009. Homeowner pays 1/2 of cost which can be paid over 5 years.

Newsletter:

- Discussion about future articles
- No social for 4th of July

New Business:

- Block captain needed for board member. Names to invite were suggested.
- Rye Circle island not being mowed. Jim will speak to someone on the circle.
- Island Reimbursement Policy

Create a fund(budget line item?) for \$40 to reimburse residents of circles who want to do some improvements to their circle. Greg to work on a policy. Consider making it retroactive if they have receipts.

many jerge mt your.

Next meeting: June 16 at Old Chicago

Meeting ended at 9:12 PM..

Respectfully submitted:

Mary Nellis Secretary

Category Summary Report 4/14/08 through 5/18/08

Category	4/14/08- 5/18/08
Inflows	5.50
Membership dues	412.50
Total Inflows	418.00
Outflows Utilities:	
Electric	145.55
Total Utilities	145.55
Total Outflows	145.55
Net Inflows/Outflows	272.45

Budget Summary Report 1/1/08 through 12/31/08

1/1/08 Actual	- Budget	12/31/08 Diff	
0.00	2 400 00	3. 7. 11 3. 113	

20,147.30		To Take to so	
20,243.78	25,490.00	18,646,77	
910.00	910.00	0.00	
680.09		for the form	
277.27	600.00		
957.36	2,600.00	4.44.54	
1,867.36	3,510.00		
3.00	50.00		
0.00	400.00		
60.00	200.00		
	The second secon	-1.440.17	
		22 (2)	
0.00	7,300.00		
0.00	16,800.00		
9.97	150.00		
72.69	400.00		
426.18	350.00	76.18	
0.00	2,330.00		
	100.00		
0.00	1,200.00	-1 (20 11)	
571.84	21,980.00	e light of the text	
2,439.20	25,490.00	23 3 1 1	
17,804.58	0.00	17,804.58	
	0.00 75.09 21.19 20,147.50 20,243.78 910.00 680.09 277.27 957.36 1,867.36 3.00 0.00 60.00 0.00 0.00 0.00 0.00	Actual Budget 0.00 2,400.00 75.09 350.00 21.19 90.00 20,147.50 22,650.00 20,243.78 25,490.00 910.00 910.00 680.09 2,000.00 277.27 600.00 957.36 2,600.00 3.00 50.00 0.00 400.00 60.00 200.00 0.00 2,000.00 0.00 2,500.00 0.00 2,500.00 0.00 5,000.00 0.00 7,300.00 16,800.00 9.97 150.00 150.00 426.18 350.00 0.00 2,330.00 0.00 1,200.00 571.84 21,980.00 2,439.20 25,490.00	

WALNUT GROVE HOMES ASSOCIATION MINUTES OF BOARD MEETING July 21, 2008

Meeting took place at Old Chicago Restaurant and began at 7:18 PM.

Board members attending: Jim Howard, Kathy McComb, Gary Kakazu, Greg Peterson, Mary Kay Battaglia, Denise Clearwood, Deb Wynne, Mary Nellis

Non-attending members:

Committee Reports

Treasurer: The number of non-payments of dues was discussed. A \$10 late fee will be assessed for each year of non-payment. Gary will look into the procedure and costs for a lien on property for non-payment of dues. There are 3 properties that are flagrant in this regard.

Greenways:

Greenway "C" needs attention for weeds. Jim informally talked with some of the neighbors adjacent to the greenway and one was opposed. Greg will get advice and quotes for this area. We should know what is the minimum we can do to maintain turf grass and we need to have a "proven" service with guarantees to take care of the problem.

Trees off of Colony will also be taken care of.

ACC: No new business

Newsletter: No new business

Social:

July 4th celebration was a hit thanks to Deb Wynne.

Block Captains: Need to recruit a board position for this job.

Old Business

We will proceed with a committee to investigate improvements for the playground.

New Business Information about recent break-ins in the neighborhood was discussed. Action taken: ????

The meeting ended at 9:10 pm

Respectfully Submitted,

Mary Nellis Secretary

WALNUT GROVE PARK SURVEY – SUMMER, 2008

SUMMARY

EQUIPMENT

- -climbing wall rocks (see at Spring Harbor and Rennebohm Parks)
- -space net / ropes web (see at Wexord Park)
- -one child "merry-go-round"
- -diggers (3)
- -climber with tunnel (see at Spring Harbor Park)
- -crawl space (see at Elver Park)
- -balancing pieces
- -tire swing
- -Create a toddler area (in the shade) with appropriate equipment (smaller slide)

SEATING

-benches (2) especially in the shade

SAFETY CONCERNS

- -ground cover should be replaced stones are too hard
- -wall needs to be replaced or repaired

MISCELLANEOUS

- -ice skating rink
- -dog park in area to right of pavilion
- -remove benches in woods

VOLUNTEERS

1. Kevin and Susie Briski 203-6494

<u>kbrisk: Wolf jotne</u>tisch eg<u>m</u>

2. Julie Webber 831-7803

<u>nedder Dehorus, oot</u>

3. Steve Vanderweide

weldsendrana.com

4. Jennie Edes-Pierotti 268-6550 jedespierotti@gmail.com

From: Deb Wynne (debragwynne@yahoo.com)

To: Eileen Goode

Date: Saturday, July 19, 2008 12:14:18 AM **Subject:** Fw: Break-ins on Southwick Circle

Thanks for the info...it's disturbing. I'm sharing it with other neighbors.

Please pass on any updates if you learn of any.

Thanks.

--- On Fri, 7/18/08, Eileen Goode <egoode@northernloon.com> wrote:

From: Eileen Goode <egoode@northernloon.com>

Subject: Break-ins on Southwick Circle Date: Friday, July 18, 2008, 9:11 PM

Neighbors

We want to alert you to 3 break-ins that occurred late last night on Southwick Circle.

Scott Becker's house at the top of Southwick had a window broken and there was evidence of intruders coming in.

They lost some personal items and money. His neighbor Sharon Neylon's house also had evidence of intrusion.

I found a screen pushed out from our family room with signs of being torn. At first I thought it might be a racoon because

the screen was kind of shredded but now it appears they attempted to get in but didn't succeed since our window was barely open.

Police officers came by for a report and spoke to Scott and Tim today. We have a case # assigned, it's #08-203285

We all need to be more aware and keep an eye out for any suspicious activity. More vigilance with closing garage doors and lower windows should help deter the activity.

There has also been trouble with cars parked outside on Colony Circle a week or so ago. Our neighborhood appears to be a target at the moment.

Let's all keep an eye out for each other and report any suspicious activity to the Police Officer assigned to the case.

His info is: Matt Olsen 243-0500

Please pass this email on to any neighbors you know.

Eileen & Tim Goode 833-8806 (home)

Eileen Goode egoode@northernloon.com 438-8906

Page 1 of 1

Budget Summary Report 1/1/08 through 12/31/08

Category	1/1/08 Actual	- Budget	12/31/08 Diff
Inflows			
City Grant	0.00	2,400.00	A shirt
Div Income	128.95	350.00	
Interest Inc	30.95	90.00	
Membership dues	22,250.50	22,650.00	
Total Inflows	22,410.40	25,490.00	
Outflows			
Fixed Expenses:			
Insurance	910.00	910.00	0.00
Utilities:			
Electric	967.67	2,000.00	
Water&Sewer	277.27	600.00	HED.
Total Utilities	1,244.94	2,600.00	* 3 \$ 11 \$ 4
Total Fixed Expenses	2,154.94	3,510.00	
Flexible Expenses:			
Bank Charge	3.00	50.00	
Block captains	0.00	400.00	
Circles Reimbursement	60.00	200.00	
Greenways:			
Electrical work	0.00	2,000.00	
Greenway D Improvement	2,496.89	2,500.00	
GW & Circle Improvements	0.00	5,000.00	
Maintenance	3,188.75	7,300.00	-11.42
Total Greenways	5,685.64	16,800.00	
Misc	18.40	150.00	1. 7.0
Newsletter	178.30	400.00	
Postal	461.55	350.00	111.55
Reserve	0.00	2,330.00	4.1.1.1
School Donations	0.00	100.00	
Social	0.00	1,200.00	-1,156 .0
Total Flexible Expenses	6,406.89	21,980.00	16,171,17
Total Outflows	8,561.83	25,490.00	-18,880
Net Inflows/Outflows	13,848.57	0.00	13,848.57

Net Worth Report As of 7/20/08

Accounts	7/20/08 Balance
Assets	
Cash and Bank Accounts	
Baird MM	9,366.21
M&I CD	0.00
M&I CD's	0.00
M&I Checking	2,920.14
M&I Park Fund	2,805.18
M&I Savings	19,582.34
Total Cash and Bank Accounts	34,673.87
Total Assets	34,673.87
Liabilities	0.00
Net Inflows/Outflows	34,673.87

Category Detail Report:1 5/19/08 through 7/20/08

Date	Account	Num	Payee	Memo	Category	Clr	Amount
Postal			\$70.0000				-
7/20/08	M&I Checking	1295 (Gary Kakazu	Office Max mailing labels	Postal		
Total P	ostal						Reel
<u>Utilitie</u>	es:						
Elec	<u>ctric</u>						
	M&I Checking M&I Checking		MGE MGE		Utilities:Electric Utilities:Electric	R R	
Tota	al Electric						-430033
Total 1	Jtilities						-25%
Total Expe	enses						*
Total Inco	me/Expenses						
, 512, 11100	mer Expenses						I for II was

Category Detail Report:1 5/19/08 through 7/20/08

Date	Account	Num	Payee	Memo	Category	Clr	Amount
Income/Exp Income <u>Div Inco</u>							
5/30/08 6/30/08			Dividend Dividend		Div Income Div Income	R R	18.57 15.92
Total D	iv Income						34.49
<u>Interes</u>	t inc						
5/31/08 6/30/08	M&I Park Fund M&I Savings M&I Park Fund M&I Savings		Interest Interest Interest Interest		Interest Inc Interest Inc Interest Inc Interest Inc	R R R	0.59 4.17 0.58 4.42
Total Ir	nterest Inc						9.76
<u>Membe</u>	rship dues						
6/16/08	M&I Checking M&I Checking M&I Checking		Dues Dues Dues		Membership dues Membership dues Membership dues	R R R	422.50 1,145.50 235.00
Total M	lembership dues						1,803.00
Total Incor	me						1,847.25
Expenses <u>Greenw</u>	rays:						
<u>Gree</u>	enway D Improve	ment					
7/6/08 7/20/08 7/20/08	M&I Checking M&I Checking M&I Checking M&I Checking M&I Checking	1293 1296 1296	Steven R Bassett Steven R Bassett Dwight McComb Dwight McComb Jim Howard	Inv 30143 Spraying Inv 30344 Seed mix & plants Boy Scout meals Straw Flow meter	Greenways:Greenway D Improvement Greenways:Greenway D Improvement Greenways:Greenway D Improvement Greenways:Greenway D Improvement Greenways:Greenway D Improvement	R	AGE SETTEMENT OF THE SE
Tota	al Greenway D Im	proveme	nt				-in via sor
Main	tenance						
7/6/08 7/6/08 7/6/08	M&I Checking M&I Checking M&I Checking M&I Checking M&I Checking	1294 1294 1294	Eric Bunder Capital City Tree Experts Capital City Tree Experts Capital City Tree Experts Capital City Tree Experts	Mowing inv 136 Springwood Cir oak, Inv 1581 10 Colony Cir pine, Inv 1582 38 Oxwood maple, Inv 1583 21 Oxwood, Inv 1584	Greenways:Maintenance Greenways:Maintenance Greenways:Maintenance Greenways:Maintenance Greenways:Maintenance		
Tota	al Maintenance						-1,734,75
Total G	reenways						-11 - 1 · · · ·
Misc							
7/20/08	M&I Checking	1295	Gary Kakazu	Office Max 2008 folder	Misc		property.
Total M	1isc						10 m
Newsle	tter						
6/22/08	M&I Checking	1291	Econoprint	May newsletter Inv 434249	Newsletter	R	
Total N	ewsletter						The section

WALNUT GROVE HOMES ASSOCIATION MINUTES OF BOARD OF DIRECTORS MEETING **SEPTEMBER 14, 2008**

Meeting began at 7:22 PM

Transitions:

Gary Kakazu will be leaving the board and we need to find a replacement.

Bonfire is set for October 18th. Denise will get popcorn, juice boxes and hot chocolate. Deb to get keg, pop, donut holes and night sticks for kids.

Newsletter:

Notification of bonfire.

Notification of annual meeting - January 26, 2009

Vandalism

Coyotes - DNR will not do anything unless a person is injured

Get newsletters to block captains by Oct. 3rd.

Greenways:

One light panel is out

Treasurer:

Gary will work on projections for budget. May be able to give donations to school.

New Business:

Denise gave us information about the Dane County Time Bank and its use to individuals or groups.

Meeting ended at 8:20 pm.

Submitted by: Mary Nellis , Mellas

Secretary

WGHA Nov. 14 continued

Architectural Control Committee:

There are now three members of the ACC: Denise Clearwood, Kathy Raab and Eric Lewandowski.

Behind the property at 405 Walnut Grove there is a neighbor who has a pile of garbage (unsightly material/indescribable objects) in his yard that can be seen my neighbors. Residents have to comply with the city ordinance that an accumulation of stuff is not allowed. Residents can call the city and give permission for the city to come on their property to view the neighbor's yard.

Newsletter:

Place request for a volunteer to replace Carrie as newsletter editor.

New Business::

Liens: Invite Tim Goode to next meeting to discuss process for liens against residents who have not paid dues.

Consider publishing a fine/fee or fair-market-price for clean-up of areas in greenways that have been destroyed.

Determine if property that was formerly a nursing home on Gammon is now a single family dwelling.

Next meeting: Monday January 9, 7pm at Lussier. Need to plan the Annual meeting scheduled for January 29th. All budgets should be submitted to Tom by the meeting so he can develop a budget for the coming year.

Mary will investigate postcards for invite and proxy. Labels need to be accessed from data base.

Submitted by: Mary Nellis, Secretary