

WALNUT GROVE HOMES ASSOCIATION
Board Meeting – March 25, 2012

Present: Jim Howard, Eric Lewandowski, Kathy McComb, Mary Kay Battaglia, Denise Clearwood, Tom Wall, Greg Peterson, Eileen Goode, Mary Nellis, Kathy Raab

This meeting was called to order at 3:12 pm at Jim Howard's home so that the board could officially appoint new members, accept the resignation of two board members and begin the transition and reorganization of responsibilities.

The board accepted the resignations of Jim Howard and Greg Peterson with regret as both have been hardworking and have been responsible for many accomplishments during their tenures. They both are willing to be available during the transition period and to remain helpful to the board by participating in committee work with the greenways. This community is very grateful for their contributions, time and skills.

Kathy Raab was unanimously appointed to the board and will assume the responsibilities of the position of vice-president. Her email is kraab@charter.net. We had also hoped to have another board member but someone backed out shortly before the meeting. Because we need board members to actively participate in chairing a committee, the board agreed to meet next month to look at roles and responsibilities of each position and to clearly define the responsibilities of a person accepting a position on the board. That may help us in identifying people who can be invited to join the board. A notice will also be posted on the list serve. Board members should submit a list of the responsibilities they currently have with as much information about systematic procedures, contractors, etc. These can be compiled and kept on-line for our use and updating. (see electronic storage discussion)

An issue regarding the use of email to conduct board business was brought up. It would be best for us to amend our by-laws to incorporate this aspect of our communication. This will be on the next agenda.

There are documents that board members have that may be of historical and legal significance and should be available to all board members. Paul Dvorak is willing to share some memorabilia that he has. There are electronic storage systems that Kathy Raab and Eileen will look into so that this can be discussed at a later meeting when the board can make a decision.

The most immediate needs of the greenways (grass cutting, tree removal on Oxwood) were discussed. Greg will follow up with the grass cutters and Mary Kay will call the city and clarify if the tree on Oxwood Circle will be removed with no cost to the association. She will also ask about the city's responsibility for stump grinding and future planting in the circle.

Eric informed the board of the recent grant submitted by WGHA that would allow the association money to plan for future needs related to all our green spaces. Eric will hear if we got the grant prior to our next meeting. This will be on the next agenda. It was

suggested we could hold a social event on a greenway, i.e. Packer Game televised and have grills and a pot-luck. Kathy McComb will consider for the Fall.

An issue arose about communication among residents on circles related to their circle maintenance. It was suggested that we have an article in the next newsletter about how some circles currently handle the responsibilities of maintaining their circle green space.

NEXT MEETING: SUNDAY, APRIL 22, 7 PM AT Mary Kay Battaglia's house.

Some agenda items:

- overview of by-laws
 - amend to incorporate email communication by the board
- discussion of responsibilities (please bring 8 copies)
- electronic storage (Eileen and Kathy R.)
- storage unit on greenway (behind house on Whitacre)
- grant information and planning
- socials
- newsletter editor position
- other????

Kathy Raab

From: Howard, Jim [jim.howard@thermofisher.com]
Sent: Monday, March 19, 2012 10:54 AM
To: Mary Kay Battaglia (marybattaglia@tds.net); Denise Clearwood (pineclear@charter.net); Eileen Goode; Kathy Raab; Lewandowski, Eric (eclewandow@aol.com); Kathy McComb (kamccomb@tds.net); Mary Nellis; Matt Schreiner (msch@vierbicher.com); Greg Peterson (gapeter@charter.net); Tom Wall (wall7309@tds.net)
Cc: jvhoward1@charter.net
Subject: Special Board Meeting

Hello All,

This e-mail includes Matt Schreiner and Kathy Raab – two residents wishing to join the WGHA board. I have spoken to Kathy and Matt briefly about board membership and the roles and responsibilities for the committee chairpersons. I did inform Matt and Kathy of my desire to resign from the board, and that Eric will be assuming the president position.

As we discussed at our last meeting – we need a special meeting of the board to appoint new members and re-organize the officers.

Right now this meeting is scheduled for Sunday, March 25th at 3:00 PM – at my house (38 N. Harwood Circle). Any current board member that cannot attend needs to appoint a proxy to another board member.

Please provide me via e-mail your intent to attend the meeting – or who will vote your proxy.

Also, note I have invited Greg Peterson – just to provide Matt some additional insight into the Greenway's Chairperson responsibilities. Greg I would appreciate it if you could find time for this meeting – otherwise set up some other time to talk with Matt.

Thank you all – See you Sunday.

James V. Howard

Senior Project Leader
Design Quality and Reliability Engineering

ThermoFisher Scientific
5225 Verona Road, Bldg. #4
Madison, WI 53711-4495

Tel: (608) 276-6360
Fax: (608) 273-6865
e-mail: jim.howard@thermofisher.com

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